

BRIAN SANDOVAL
Governor

THE STATE OF NEVADA
Department of Business and Industry
DAIRY COMMISSION
4600 Kietzke Lane, Suite A107
Reno, Nevada 89502
(775) 688-1211 • Fax (775) 688-1218
dairy.state.nv.us

TERRY JOHNSON
Director

CHRISTOPHER COOK
*Chairman
Finance*

TROY G. CROWTHER
CPA

ROBERT R. FLETCHER
Agricultural Economist

LYNN HETTRICK
*Executive Director
Secretary*

SOUTHERN NEVADA OFFICE:

1830 E. Sahara Avenue, Suite 112
Las Vegas, Nevada 89104
(702) 486-8212
Fax (702) 486-8215

Dear Applicant:

Nevada Revised Statutes and Nevada Administrative Code 584 prescribe the Nevada Dairy Laws and can be found on the web site above.

THE FOLLOWING ARE IMPORTANT REQUIREMENTS THAT MUST BE MET BY ALL APPLICANTS FOR INITIAL LICENSES OR AMENDMENTS TO EXISTING LICENSES TO DISTRIBUTE DAIRY PRODUCTS IN NEVADA:

1. All applications must be **submitted to the Dairy Commission Office in Reno 30 days prior to the Commission meeting** at which time the application will be heard.
2. All applications must be on Commission Forms accompanied by a check (payable to the Nevada State Dairy Commission) for \$25.00. The Cost/Price Worksheet must also be filed with the application.
3. All forms must be in original format. The staff will not process documents that do not have original signatures, or sent by facsimile or email.
4. The application for a license must be signed only by a corporate officer, a partner, or the owner of the firm. The staff will not process requests for initial licenses that are signed by salesmen, office managers or fiscal officers who have no ownership standing.
5. Corporations seeking to distribute dairy products in Nevada must have a business license issued by the Office of the Secretary of State (www.nvsos.gov). **Your business license number must be listed on the basic application. If not listed, no action will be taken on your application.**
6. All new products produced outside the State cannot be distributed in Nevada until approved by health authorities in the state in which they are produced, or the plant in which they are manufactured is listed in the Interstate Milk Shippers List (IMS), U.S. Food and Drug Administration 0898-9877.
7. Applicants new to the field are also advised to contact the licensing offices of local governments, the Nevada Department of Motor Vehicles and/or the Nevada Department of Taxation.

Should questions arise, they should be directed to the Commission Offices in Las Vegas and Reno.